

**Stewardship Coordinating Council
December 14, 2007
Minutes**

Members Present: Al Borrego, Anne Thaddeus, Arturo Ramos, Beatrice Newman, Cathy Vale, Dora Saavedra, Edwin LeMaster, Faraon Torres, Gary Montgomery, Jaime Curts, Jane LeMaster, John Villarreal, Juan C. Gonzalez, Karen Chandler, Kim Finn, Lisa Prieto, LuAnn Gernentz, Michael Uhrbrock, Rajiv Nambiar, S.J. Sethi, Sandra Tijerina, Susan Griffith, Thomas Grabowski, Van Reidhead, Wendy Lawrence-Fowler, Yvette Padilla.

Members Absent: Ana Maria Rodriguez, Beverly Jones, Bruce Reed, Cynthia Brown, Dahlia Guerra, Debra Grant, Hector Ochoa, Karla Barragan, Leota Hull, Paul Sale, Penny Simpson, Peter Cortez, Richard Costello, Sonia Del Angel, Teofilo Ozuna, Yolanda Lopez.

The Stewardship Coordinating Council met on December 14, 2007, at 1:33 p.m., in the ITT International Room.

I. Agenda for February Institutional Retreat

Jane LeMaster called the meeting to order. She told the members that the purpose of the meeting today was to review the draft agenda for the Institutional Planning Retreat in February.

SCC reviewed the draft agenda. The following are the recommended outcomes of the retreat to be incorporated into the agenda:

- ✦ understanding on how the SLO's integrate into the larger PBAS process;
- ✦ understanding of the PBAS process itself;
- ✦ recognizing the silo mentality and generate tools to break down the silo mentality;
- ✦ understanding of the external performance measures for the university and how they merge into the institutional ODP map.

SCC suggested that a small group of council members continue working on the draft agenda before it is presented to the larger SCC group. Susan Griffith, Lisa Prieto, Beatrice Newman, and Dora Saavedra agreed to meet and continue working on the draft agenda.

ACTION: A small SCC team will meet to continue working on the draft agenda.

II. Next SCC Meeting

SCC members recommended to meet once a week in January until the agenda is finalized. The members have agreed to meet on the following dates to finalize the agenda:

January 3, 2008
January 9, 2008
January 16, 2008
January 23, 2008
January 30, 2008

ACTION: SCC will meet once a week in January until the agenda for the retreat is finalized.

There being no further business, the meeting was adjourned at 3:00 p.m.